

**Tower Grove South Concerned Citizens SBD  
Monthly Board Meeting Minutes  
Monday, November 19, 2018**

**Location:** St. Paul United Church of Christ, 3510 Giles Avenue  
**Begin Time:** 7:00 PM  
**End Time:** 8:25 PM

**Commissioners Present:** Gary Newcomer, Tonya Anderson, Julien Marin-Coulilloud, Deborah Cohen,

**Commissioners Absent:** Walker Hamilton, Kathryn Heitzenroeder

**Guests Present:** Terry Hoffman (business manager)

**There was a Quorum**

**I. Welcome**

**II. Approval of Previous Meeting Minutes**

- Deborah Cohen made a motion to approve the September and October meeting minutes. Julien Marin-Coulilloud seconded the motion. The motion passed unanimously.

**III. CWS Report**

- Trevor Russell (CWS) was not present to give a crime report.

**IV. Business Administrator Report**

- Terry Hoffman and Deborah Cohen provided a business report through October 2018. The SBD has received \$107,077 in total revenue to date. \$105,269 has been spent, predominantly for security patrols. One more disbursement in revenue is still expected before the end of the year. The Board expects approximately \$65K in carryover to support projects in 2019.

**V. Old Business**

- The Board discussed low attendance at the Annual Meeting. While postcards and letters were mailed to every property owner and resident and the meeting was published in a newspaper, it was determined that the lack of signage might have caused this problem. In the future, yard signs should be purchased. Tonya Anderson and Kathryn Heitzenroeder agreed to purchase 20 signs. Yard signs to

be posted on high trafficked intersections were not purchased for the October 2018 Annual Meeting. Signs were priced at \$55 for the frame and \$20 for the poster. The Board also acknowledged that the change in venue from the Carpenter Library to St. Paul might have negatively impacted attendance. Next year, the Board will host the annual meeting at the Carpenter Library. Tonya Anderson will reserve a room for 2019 at Carpenter Library for the annual meeting and check for monthly meetings.

## **VI. New Business**

- Board Member Walker Hamilton accepted a job with the City of St. Louis. As such, he can no longer serve on the Board. The Board accepted his letter of resignation.
- Deborah Cohen made a motion to have Board of Directors Officer Insurance for 2019. Tonya Anderson seconded the motion. The Board voted unanimously to renew the insurance. Terry Hoffman will complete the MOPERM 2019 Renewal Survey by the end of the month.
- Terry Hoffman will send Certificate of Insurance for City Wide Security. The Board will review via email before Jan 1<sup>st</sup>, 2018.
- Terry Hoffman will solicit information from Asymmetric and invite a representative to the next meeting to get a proposal for security services.
- Gary updated the Board to let them know he was moving out of the District and would need to step down from the Board in the coming months.
- The Board reviewed the community priorities from the Annual Meeting. Terry Hoffman will find information on cameras and present research at the January Board Meeting. Gary Newcomer will find information on cameras and present research at the January Board Meeting. Deborah Cohen will find information on cameras and present research at the January Board Meeting.
- Julien Marin-Coulilloud made a motion to purchase gift cards at the amount of \$100 per officer and \$500 for officers who report at monthly meetings from City Wide Security as an annual bonus before . Deborah Cohen seconded the motion. Tonya Anderson also voted in favor.

## **VII. Conclude**

- Deborah Cohen made a motion to conclude the meeting. Tonya Anderson seconded the motion. The Board voted unanimously to conclude.

Submitted by Gary Newcomer.

