

**Tower Grove South Concerned Citizens SBD  
Monthly Board Meeting Minutes  
Monday, August 20, 2018**

**Location:** St. Paul United Church of Christ, 3510 Giles Avenue  
**Begin Time:** 6:45 PM  
**End Time:** 8:00 PM

**Commissioners Present:** Deborah Cohen, Gary Newcomer, Tonya Anderson,  
Kathryn Heitzenroeder, Julien Marin-Couilloud

**Commissioners Absent:** Walker Hamilton

**Guests Present:** Terry Hoffman (business manager)

**There was a Quorum**

**Guests in Attendance:**

**I. Welcome**

**II. Approval of Previous Meeting Minutes**

- Julien Marin-Couilloud motioned to approve the previous meeting minutes. Deborah Cohen seconded. The board voted to approve unanimously.

**III. CWS Report**

- Trevor Russell (CWS) was not present so there was no report. Citywide provided 154 hours of security between July 23-August 19.

**IV. Business Administrator Report**

- Terry Hoffman presented the Business Manager's report and passed out handouts to those present.

**V. Old Business**

- The SBD was voted for renewal for the next 15 years at the Aug 7, 2018 election.
- Walker Hamilton has become an official Commissioner on July 13th

**VI. New Business**

- The Board discussed adding the map of the district to the webpage and listing how many hours of security are provided each year. The Board will review the website together at the next Board meeting in September.
- Since the last Board meeting, Terry submitted 2017 Financial Statement to Missouri Ethics Commission.
- Before the next Board meeting, Terry will submit the following:
  - Forms for the authorized signatures for 2018
  - Financial Statement for Missouri State Auditor
  - Document repository review
  - Finalize paperwork for 2017 Tax Funds Disbursement to approve at the September Board Meeting.
  - Submit 2018 Annual Registration Report to the Missouri Secretary of State
  - Document repository review (semi-annual)
- The Board discussed the need for more security at night. City Wide has trouble filling the shifts at night. Julien Marin-Couilloud will reach out to City Wide to see if we can get more shifts at night
- Terry Hoffman will set up dropbox to store official or sensitive files in a shared space.
- The Annual Public meeting will be on Thursday, October 18<sup>th</sup> at 6:45a.
  - Tonya Anderson will secure the space at Carpenter Library.
  - Deborah Cohen and Gary Newcomer will design a postcard to send out to all voters and property owners
- The Board discussed spending excess funding on speed humps. A decision will be made at future meetings. Gary Newcomer will email Ald. Megan Green about speed humps as a possibility.
- Julien Marin-Couilloud motioned to increase coverage between Thanksgiving and the end-of-the-year. Deborah Cohen seconded. The board voted unanimously to approve.

## VII. Conclude

- Julien Marin-Couilloud motioned to adjourn the meeting at 8:10p. Deborah Cohen seconded. The board voted to approve unanimously.
- Next Board Meeting – Monday, September 17<sup>th</sup>, 6:45pm. Location: St. Paul United Church of Christ

Submitted by Gary Newcomer.

