

**Tower Grove South Concerned Citizens SBD  
Monthly Board Meeting Minutes  
Monday, January 21, 2019**

**Location:** St. Paul United Church of Christ, 3510 Giles Avenue  
**Begin Time:** 6:50 PM  
**End Time:** 8:45 PM

**Commissioners Present:** Gary Newcomer, Julien Marin-Coulilloud, Deborah Cohen, Kathryn Heitzenroeder

**Commissioners Absent:** Tonya Anderson

**Guests Present:** Terry Hoffman (business manager), Trevor Russell (CWS), Nate Burkemper (Asymmetric Solutions), Curt Burgdorf [sp?], (Asymmetric Solutions), Jim Maurey [sp?] (Asymmetric Solutions)

**There was a Quorum**

**Guests in Attendance:**

**I. Welcome**

**II. Approval of Previous Meeting Minutes**

- Deborah Cohen made a motion to approve the November meeting minutes. Julien Marin-Coulilloud seconded the motion. The motion passed unanimously.

**III. CWS Report**

- Trevor Russell (CWS) was present to give a crime report.

**IV. Business Administrator Report**

- Terry Hoffman and Deborah Cohen provided a business report for Calendar Year 2018. The SBD received \$113,575 in total revenue to date. \$117,161 has been spent, predominantly for security patrols. One more disbursement in revenue is still expected before the end of the year. The Board has \$63,702 in carryover to support projects in 2019.
- Terry Hoffman presented a draft for an annual report to the Board of Alderman. The Board voted to approve pending updated numbers to reflect the end of the year financials. Deborah Cohan made a motion to approve. Kathryn Heitzenroeder seconded the motion. The motion passed unanimously.

- Terry Hoffman presented audit procedures for the Board to consider for 2019.
- Asymmetric Solutions presented a proposal for security options for the district.

#### **V. Old Business**

- Kathryn Heitzenroeder will double check room reservation for October public meeting.
- The Board revisited the sign purchase to help boost public awareness of the SBD meetings. Kathryn Heitzenroeder will buy 20 signs with support from Terry Hoffman. Terry will research sign pricing.
  - Board members agreed to put up 2-3 signs each.

#### **VI. New Business**

- Board Member Tonya Anderson accepted a job with the City of St. Louis. As such, he can no longer serve on the Board. The Board accepted his letter of resignation.
- The Board reviewed the community priorities from the Annual Meeting. Terry Hoffman will find information on cameras and present research at the January Board Meeting. Gary Newcomer will find information on cameras and present research at the January Board Meeting. Deborah Cohen will find information on cameras and present research at the January Board Meeting.

#### **VII. Conclude**

- Deborah Cohen made a motion to conclude the meeting. Kathryn Heitzenroeder seconded the motion. The Board voted unanimously to conclude.

Submitted by Gary Newcomer.